



EDUCATIONAL ENHANCEMENT OPPORTUNITY APPLICATION

The Student/Parent Handbook outlines the process for Educational Enhancement Opportunities as follows:

1. All trips must be validated ahead of time with the Principal.
2. If you are planning a trip, the Principal must validate/approve the trip at least one (1) week in advance if the child is to receive excused absences.
3. There is a one (1) week (5 school days) maximum for excused absences.
4. Request must be made in writing to the Principal.
5. Any exceptions must have prior approval from the Principal.
6. The student must do a report or class presentation (teacher's choice) on the first day back in class.

Student Name: _____

Grade: _____

Dates student will be absent _____ **through** _____

Where will the student be going? _____

What educational enhancement opportunities will the student experience while on this trip?

_____ **Approved** _____ **Denied**

Principal Signature _____ **Date** _____

**A copy of this completed and approved form should be provided to each of the student's teachers prior to the absence.